



ADMISSIONS POLICY

Purpose

The Australian Institute of Business (AIB) seeks to offer quality online, higher education that is accessible, practical, fit for the digital age, and which supports the professional aspirations of students and graduates.

This policy establishes how the admissions criteria are determined and approved for all AIB award coursework Courses.

Scope

This policy applies to all applications for admissions to AIB award coursework Courses.

Details on admission requirements for Research Courses are provided in the Higher Degrees by Research Policy and Procedure.

Definitions

Unless otherwise defined in this document, all capitalised terms are defined in the [glossary](#).

Policy

1. Principles

- 1.1. The principles that underpin the admissions process are that AIB:
 - (a) Ensures that all admissions criteria, including amendments, are approved by the Academic Board;
 - (b) Will only admit person(s) to a degree if they believe that person has the potential to complete the degree successfully;
 - (c) Will apply admission decisions in a consistent, equitable and transparent manner;
 - (d) Will support the values of equity and diversity through its admissions process and Course entry criteria;
 - (e) Will adhere to all applicable regulatory requirements;
 - (f) Ensures that admissions requirements are clearly communicated to prospective students; and
 - (g) Ensures that admission requirements are of an appropriate level and detail to be confident that only students with a reasonable prospect of success are admitted.

Related Policies and Procedures:

Admissions Procedure
Assessment of Academic Qualifications Policy
Credit Transfer Policy and Procedure
Delegations of Authority Policy and Procedure
Higher Degrees by Research Policy and Procedure
Recognition of Prior Learning Policy and Procedure
Records Management Policy and Procedure
Student Support Policy and Procedure
Withdrawal and Deferral Policy and Procedure

Legislative References:

Higher Education Support Act 2003 (HESA Act)
Higher Education Provider Guidelines
Higher Education Standards Framework 2015 (Threshold Standards)

Responsibility:

Academic Dean

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