



ADMISSIONS POLICY

Purpose

The Australian Institute of Business (AIB) seeks to offer quality online, higher education that is accessible, practical, fit for the digital age, and which supports the professional aspirations of students, Higher Degree by Research (HDR) candidates and graduates.

This policy establishes how the admissions criteria are determined and approved for all AIB award Courses.

Scope

This policy applies to all applications for admissions to AIB award Courses.

Definitions

Unless otherwise defined in this document, all capitalised terms are defined in the [glossary](#).

Policy

1. Principles

- 1.1. The principles that underpin the admissions process are that AIB:
 - (a) Ensures that all admissions criteria, including amendments, are approved by the Academic Board;
 - (b) Will apply admission decisions in a consistent, equitable and transparent manner;
 - (c) Will only admit person(s) to a coursework or research Course if they believe that person has the potential to complete the Course successfully within the maximum Course duration;
 - (d) Will support the values of equity and diversity through its admissions process and Course entry criteria;
 - (e) Will adhere to all applicable regulatory requirements;
 - (f) Ensures that admissions requirements are clearly communicated to prospective students and HDR candidates; and
 - (g) Ensures that admission requirements are of an appropriate level and detail to be confident that only students with a reasonable prospect of success are admitted.

Related Policies and Procedures:

[Admissions Procedure](#)

[Articulation, Credit Transfer and Recognition of Prior Learning Policy](#)

[Articulation, Credit Transfer and Recognition of Prior Learning Procedure](#)

[Assessment of Academic Qualifications Policy](#)

Delegations of Authority Policy (internal)

[Higher Degrees by Research Policy](#)

[Higher Degrees by Research Procedure](#)

[Records Management Policy](#)

[Records Management Procedure](#)

[Support for Students Policy](#)

[Support for Students Procedure](#)

[Withdrawal and Deferral Policy](#)

[Withdrawal and Deferral Procedure](#)

Legislative References:

Higher Education Support Act 2003 (HESA Act)

Higher Education Provider Guidelines

Higher Education Standards Framework 2021 (Threshold Standards)

Student Identifiers Act 2014

Responsibility:

Academic Dean

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