



ACADEMIC FACILITIES POLICY

Purpose

To ensure that students and staff have appropriate academic facilities and resources relevant to their mode of study or teaching that enhance their respective learning, research and employment experiences at AIB, noting that AIB is primarily an online higher education provider.

Scope

This policy applies to all AIB staff and students.

The delivery of courses at offshore Teaching Centres will cease on 31 October 2019.

Definitions

Unless otherwise defined in this document, all capitalised terms are defined in the [glossary](#).

Policy

1. Facilities for students

- 1.1 AIB shall ensure that it has the appropriate learning and support environments (including the appropriate hardware, software and content to deliver online learning courses) for students studying via online learning. AIB shall ensure that it continuously provides secure access to electronic information and electronic communication services, allowing for reasonable outages for maintenance.
- 1.2 In addition, AIB shall ensure that it has the appropriate facilities and resources (including but not limited to rooms for workshops, access to internet and sufficient restrooms) for students attending research workshop seminars.
- 1.3 AIB shall ensure that students are advised of minimum system and internet requirements to study AIB online courses and are also advised of what AIB will provide free of charge prior to their enrolment with AIB.
- 1.4 AIB is committed to offer a learning and support environment accessible by all students regardless of location or time zone.
- 1.5 AIB shall ensure that Teaching Centres provide appropriate facilities and resources to their students by conducting an annual site audit of each Teaching Centre campus and instructing relevant Teaching Centres to take corrective action when required.
- 1.6 AIB shall ensure regular updating of technical infrastructure to deliver optimal technical performance.

2. Facilities for staff

AIB shall ensure that it has sufficient facilities (including office accommodation) and equipment (including hardware, software and office equipment) for the appropriate number of staff to support AIB's students and to deliver AIB's academic operations requirements.

Related Forms:

Nil

Related Policies:

Academic Facilities Procedure

Acceptable Use of Information Technology Facilities Policy and Guidelines For Students

Acceptable Use of Information Technology Facilities Policy and Guidelines For Staff (internal)

Privacy Policy

Records Management Policy and Procedure

Risk Management Framework (internal)

Student Support Policy and Procedures

Teaching and Learning Framework (internal)

Responsibility:

Academic Dean

Current Status	Version 4
Approved By:	Board of Directors
Date of Approval:	31 July 2019
Effective From:	31 July 2019
Previous version:	3 May 2017
	1 July 2011
	27 October 2008
Date of Next Review:	31 July 2022