ACADEMIC FACILITIES POLICY

Purpose
To ensure that students, Candidates and staff have appropriate academic facilities and resources relevant to their mode of study or teaching that enhance their respective learning, research and employment experiences at AIB, noting that AIB is primarily an online higher education provider.

Scope
This policy applies to all AIB staff, students and Candidates.

Definitions
Unless otherwise defined in this document, all capitalised terms are defined in the glossary.

In the context of this policy and its associated procedure, the following terms and definitions apply, and are based on definitions provided in the TEQSA *Guidance Note: Facilities and Infrastructure*:

'facilities' refers to the teaching, learning and research environments, including both physical and digital learning environments, intended to promote and facilitate the learning outcomes and educational activities of AIB students and staff.

'infrastructure' refers to both physical and digital resources such as rooms, internet, e-learning/digital platforms and systems used by AIB students and staff.

Policy

1. Facilities for students and Candidates
1.1. AIB shall ensure that it has a safe and fit-for-purpose online learning, research and support environment for staff, students and Candidates. AIB shall ensure that it continuously provides secure access to digital information communication services, and learning and library resources, allowing for reasonable outages for maintenance and unforeseeable events.

1.2. AIB shall ensure that students and Candidates are advised of minimum system and internet requirements to study AIB online courses and are also advised prior to their enrolment with AIB of what AIB will provide free of charge.

1.3. AIB is committed to offering an interactive learning, research and support environment accessible by all students and Candidates.

1.4.   AIB shall ensure regular updates of technical infrastructure to deliver optimal technical performance and to address potential cyber security risks.

2.   Facilities for staff

AIB shall ensure that it has sufficient and secure facilities (including office accommodation) and equipment (including hardware, software and office equipment) for the appropriate number of staff to support AIB's students and Candidates, and to deliver AIB's academic operations requirements.

Related Policies and Procedures

Academic Facilities Procedure
Academic Quality Assurance Framework
Acceptable Use of Information Technology Facilities Policy and Guidelines For Students
Acceptable Use of Information Technology Facilities Policy and Guidelines For Staff (internal)
AIB's Cyber Security Framework (internal)
Higher Degrees by Research Policy and Procedure
Privacy Policy and Procedure
Records Management Policy and Procedure
Research and Scholarship Policy and Procedure
Risk Management Framework (internal)
Sexual Assault and Sexual Harassment Policy & Procedure
Support for Students Policy and Procedures
Teaching and Learning Framework (internal)

Related Legislation

Higher Education Standards Framework (Threshold Standards) 2021
Higher Education Support Act 2003 / Higher Education Provider Guidelines 2023

External References

Tertiary Education Quality and Standards Agency 2024, *Guidance Note: Facilities and Infrastructure*, Version 1.0 (30 November 2023), viewed 2 January 2024, https://www.teqsa.gov.au/sites/default/files/2023-11/guidance-note-facilities-and-infrastructure.pdf

Responsibility

Academic Dean

Current Status:	**Version 5.1**
Approved By:	Senior Management Group
Date of Approval:	24 October 2024
Effective From:	**24 October 2024**
Previous version:	15 September 2022
	29 July 2021
	5 March 2021
	31 July 2019
	3 May 2017
	1 July 2011
	27 October 2008
Date of Next Review:	24 October 2027