



ARTICULATION, CREDIT TRANSFER AND RECOGNITION OF PRIOR LEARNING POLICY

Purpose

The Australian Institute of Business (AIB) acknowledges the need for clear and effective Credit arrangements to enhance student access to education, improve student mobility between sectors and institutions, and increase the pathways into and between qualifications through recognition of prior forms of learning.

This Policy sets out the principles for awarding Credit towards qualifications offered by AIB. It should be read in conjunction with the Articulation, Credit Transfer and Recognition of Prior Learning Procedure which sets out the requirements for the application, assessment and awarding of Credit through Credit Transfer, Articulation or Recognition of Prior Learning.

The Articulation, Credit Transfer and Recognition of Prior Learning Policy and related Procedure are aligned with the Australian Qualifications Framework (AQF) (including the AQF Qualifications Pathways Policy), and the Higher Education Standards Framework (Threshold Standards) 2021.

Scope

This Policy applies to all prospective and enrolled students in AIB Courses. Please note: where 'student' has been used in this policy and associated procedure, it refers to both students and Candidates. Further, formal Articulation Arrangements include documented articulation agreements between sectors and/or one or multiple issuing organisations.

Definitions

Unless otherwise defined in this document, all capitalised terms are defined in the [glossary](#).

Policy

1. Principles

- 1.1. Articulation, Credit Transfer and Recognition of Prior Learning (RPL) supports lifelong learning by providing opportunities for students to achieve Credit for previous formal and/or informal learning.
- 1.2. Credit decisions ensure that the integrity of the intended course of study and AQF qualification is maintained and that students are not disadvantaged in achieving the expected learning outcomes.

- 1.3. Credit is granted up to a maximum amount prescribed in the Articulation, Credit Transfer and Recognition of Prior Learning Procedure, on the basis it is relevant, current and equivalent to the learning required for AIB's courses and subjects.
- 1.4. Institutional Articulation Arrangements are documented and publicly available.
- 1.5. Individual Credit decisions will be undertaken by a senior academic through a timely, evidence-based and transparent process; outcomes clearly communicated in writing; applied consistently and fairly with decisions subject to appeal; and recorded as part of the student's individual record and on internal registers as appropriate.
- 1.6. Credit is not an automatic process but relies on informed academic judgement based on appropriate evidence as provided by the applicant and, as a result, Credit Outcomes will vary between individual student applications unless a precedent has been established or an institutional arrangement or formal Articulation is agreed.
- 1.7. Credit approved will not be granted more than once.

Responsibility:

Academic Dean

Related Policies and Procedures:

Admissions Policy and Procedure
Articulation, Credit Transfer and Recognition of Prior Learning Procedure
Assessment of Academic Qualifications Policy and Procedure
Course and Subject Changes and Cessation Policy
Course and Subject Development and Approval Policy
Higher Degrees by Research Policy and Procedure
Privacy Policy and Procedure
Records Management Policy and Procedure
Student Grievance Handling Policy and Procedure
Student Refund Policy and Procedure
Withdrawal and Deferral Policy and Procedure

Related Legislation:

Australian Qualifications Framework
Higher Education Standards Framework (Threshold Standards) 2021
Higher Education Support Act 2003
Student Identifiers Act 2014

Current Status:	Version 1
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Effective From:	14 July 2022
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Previous Versions:	This Policy replaces the <i>Articulation Policy V5.2</i> (6 July 2021), <i>Credit Transfer Policy V7.1</i> (21 February 2019) and <i>Recognition of Prior Learning Policy V4.1</i> (21 February 2019).
Date of Next Review:	14 July 2025