

# AIB Research Course Application: Referee Form

Confidential report for applicant's admission to a research course

## Instructions for applicant

All applicants for a research course MUST ensure Referee's Reports from at least two referees are received by the AIB Research Team. Referees need to be familiar with the applicant's research potential and/or experience.

Please ask your referee to complete the Sections B and C. Once completed, your referee should email it to the AIB Research Team at [rhdadmissions@aib.edu.au](mailto:rhdadmissions@aib.edu.au).

<b>SECTION A: Applicant's details</b> (This section must be completed by the applicant)	
Family/last name:	
Personal/first names:	
Course applied for (i.e. PhD, DBA or MMgt):	

## Instructions for Referee

Thank you for agreeing to complete this form on behalf of the applicant. Referee reports are used for ranking purposes and are highly regarded.

Your report will remain confidential and is not shared with the applicant unless you choose to share it.

As outlined above, please email your completed referee report to the AIB Research team at: [rhdadmissions@aib.edu.au](mailto:rhdadmissions@aib.edu.au)

<b>SECTION B: Referee's details</b>	
Referee's full name and title:	
Referee's position:	
Organisation:	
Email:	
Telephone:	

The applicant is applying for a research or research pathway course. In AIB's research and research pathway courses, candidates will need to work autonomously and continuously on a research project over a longer period of time. Therefore, this course may differ from academic work the applicant has completed in the past.

The applicant has suggested that you are someone who can comment on their ability to successfully undertake this type of study. It would be appreciated if you could respond to the following prompts:

<b>SECTION C: Applicant's qualities</b>						
Please give your appraisal of the applicant in terms of the qualities listed below. Rate the applicant in comparison to other candidates or employees you have supervised.						
	<b>Below average up to 40%</b>	<b>Average 40 - 60%</b>	<b>Above average 60 - 80%</b>	<b>Good 80 – 90%</b>	<b>Excellent 90% plus</b>	<b>Unable to judge</b>
<b>Academic ability</b>						
<b>Accountability</b>						
<b>Persistence</b>						
<b>Communication skills</b>						
<b>Time management</b>						
<b>Open-mindedness and curiosity to learn something new</b>						
<b>Passion, drive and enthusiasm</b>						
<b>Ability to think logically and independently</b>						
<b>Hard work</b>						
<b>Motivation</b>						
<b>Critical and conceptual ability</b>						
<b>Definitions:</b>						
<b>Academic ability:</b> ability to understand new information and ideas is the fundamental skill needed to pursue a research degree						
<b>Accountability:</b> ability to take ownership with minimal supervision						
<b>Persistence:</b> one of the most critical skills required to complete a research degree is the commitment to successful research degree completion						

**Good communication skills:** other vital skills required for successful completion include excellent communication - writing and language skills and the ability to express and organize ideas in a meaningful way

**Time management:** the ideal research candidate knows how to manage time efficiently. Organizational efficiency is another skill needed, which involves work planning, meeting deadlines, being attentive and giving regular updates to supervisors

**Open-mindedness and curiosity to learn something new:** the most important characteristic of a research candidate is his/her willingness to learn something new. A good researcher has an inquiring mind, who is willing to ask questions, challenge the findings of his/her project and take some valuable inputs to learn new things.

**Passion:** a successful research candidate is enthusiastic, passionate and has a deep interest in the subject of research. The most important characteristics of a good researcher are dedication and enthusiasm. Problem-solving and finding logical solutions to problems come with a strong passion and commitment

**Ability to think logically:** the ability to work and think logically and independently is one of the necessary skills required for a researcher. The student should be able to analyse both objectively and subjectively.

**Hard work:** research requires hard work and diligence. Other than hard work, strong work ethics, discipline, focus, efficiency, attentiveness and professionalism are all necessary skills needed for conducting successful research

**Motivation:** one of the most important characteristics of a good research candidate is that they are highly ambitious and self-motivated. Self-motivation is an essential skill required for pursuing a research degree

**Critical and conceptual ability:** ability to analyse information and understand arguments, form ideas and build on them

### SECTION C: Explanatory comments

Please use this space to clarify any of the statements or assessments in this report, or to provide specific examples that will help us understand your ratings above.

We welcome any other comments you may wish to make that may assist AIB in assessing the applicant. Please include another page if you wish.