

RESEARCH AND RESEARCH-PATHWAY COURSES APPLICATION FORM

1. Personal Details

Name & Contact Information		
Title	<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other:	
Family/Surname:		
First Name:		
Other Name(s):		
Preferred Name:		
Date of Birth (DD/MM/YYYY):	Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Other:	
Home phone:	Mobile phone:	
Work phone:	Alternative phone:	
Email address:		
Alternative email address:		

Mailing Address	
City/Town/Suburb:	
State/Territory:	
Postal Code:	
Country:	

Permanent Address <i>*(if applying for Fee Help loan based on Australian citizenship, Australian address must be provided)</i>	
City/Town/Suburb:	
State/Territory:	
Postal Code:	
Country:	

Birth, Citizenship & Residency Status	
Nationality:	
Country of Birth:	
Country of Residency:	
Which year did you first arrive in Australia <i>(applicable only to those born outside of Australia but residing in Australia)</i>	
Please attach a certified or colour scanned copy of your: <input type="checkbox"/> birth certificate, or <input type="checkbox"/> your passport, or <input type="checkbox"/> your citizenship certificate.	

Unique Student Identifier (USI)
The Australian Government has advised that all domestic and onshore international students require a USI to study and graduate from an Australian higher education provider. It is also required for students to be able to access Commonwealth Assistance in all forms.
<ul style="list-style-type: none"> - To find out if you already have a USI, click here: Find Your USI. - To create a USI, click here: Create USI. - For details about the USI process and/or privacy policies, please see the USI help page and the USI privacy page.

2. Course

Please select the course you wish to apply for and eligibility met:

	Course	Eligibility Requirements (please tick)
<input type="checkbox"/>	Graduate Certificate in Research Methodologies (GCRM)	<input type="checkbox"/> A Bachelor Degree (AQF Level 7); OR <input type="checkbox"/> A Graduate Management Admission Test (GMAT) with a minimum score of 550 AND at least 3 years relevant work experience. <input type="checkbox"/> English language requirements must be met.
<input type="checkbox"/>	Master of Management (MMgt)	<input type="checkbox"/> A Bachelor Degree (AQF Level 7) or equivalent; OR <input type="checkbox"/> AQF Level 8 qualification (or equivalent) in any discipline; OR <input type="checkbox"/> Graduate Certificate in Research Methodologies; OR <input type="checkbox"/> Graduate Certificate in Management. <input type="checkbox"/> English language requirements must be met.
<input type="checkbox"/>	Doctor of Business Administration (DBA)	<input type="checkbox"/> A Master in Philosophy; OR <input type="checkbox"/> A Masters' Degree (AQF Level 9) at Credit or higher-level Grade Point Average with an appropriate research component (for example, research methods subject or research project); OR <input type="checkbox"/> A Bachelor Degree with Honours (AQF Level 8) with minimum upper second class honours or equivalent. <input type="checkbox"/> English language requirements must be met.
<input type="checkbox"/>	Doctor of Philosophy (PhD)	<input type="checkbox"/> A Master in Philosophy; OR <input type="checkbox"/> A Master Degree (AQF Level 9) in Business and Commerce or related discipline area at Credit or higher level Grade Point Average with an appropriate research component (minimum 40%); OR <input type="checkbox"/> A Bachelor Degree (AQF Level 8) in Business and Commerce or related discipline area with minimum upper second class honours or equivalent. <input type="checkbox"/> English language requirements must be met.

3. Academic Qualifications

Please list all prior tertiary education level studies below:

Qualification (List from highest to lowest)	Institution/Examining Body	Language of Instruction	Date Completed

Please attach certified or colour scanned copies of your academic transcripts and parchments. If originals are not in English, certified copies of English translations are required.

Please list any research outputs, business reports, patents that you have been fully or partly responsible for and explain your involvement:

4. Credit Transfer

Please specify if you are applying to transfer from another tertiary education provider: Yes No.

You may also be granted an advanced standing for some of the coursework subjects, if you have completed subjects at an Australian equivalent minimum Masters course (or similar). If you wish to apply for the advanced standing you must obtain an Application Form for Subject Exemption (email rhdadmissions@aib.edu.au to request a form).

5. English Language Proficiency

Applicants whose first language is not English and who have not completed tertiary study in the English language need to demonstrate proficiency in English.

Please tick at least one of the following (although ticking two or more boxes may help borderline applications) and attach documentary evidence.

For DBA/PhD applicants ONLY	For GCRM/MMgt applicants ONLY
<input type="checkbox"/> English was the language of instruction in tertiary studies	<input type="checkbox"/> English was the language of instruction in tertiary studies
<input type="checkbox"/> IELTS Score (≥ 7)	<input type="checkbox"/> IELTS Score (≥ 6.5)
<input type="checkbox"/> TOEFL Score (≥ 600)	<input type="checkbox"/> TOEFL Score (≥ 575)
<input type="checkbox"/> TOEFL IBT Score (≥ 94)	<input type="checkbox"/> TOEFL IBT Score (≥ 85)
<input type="checkbox"/> TOEFL CBT (≥ 250)	<input type="checkbox"/> TOEFL CBT (≥ 235)
<input type="checkbox"/> Academic PTE (≥ 66)	<input type="checkbox"/> Academic PTE (≥ 58)
<input type="checkbox"/> CAE and CPE (≥ 185)	<input type="checkbox"/> CAE and CPE (≥ 176)
<input type="checkbox"/> CTC GCE A levels (with A in English)	<input type="checkbox"/> CTC GCE A levels (with C in English)

Note: Evidence of English Language proficiency of any of the above should be obtain within the last two years.

6. Special Needs (so that we can support you)

Do you have a disability, impairment or long-term condition which might affect your studies? Please select all that apply to you.	
<input type="checkbox"/>	No
<input type="checkbox"/>	Hard of Hearing/Deaf
<input type="checkbox"/>	Physical disability
<input type="checkbox"/>	Intellectual disability
<input type="checkbox"/>	Specific Learning disability
<input type="checkbox"/>	Mental health condition
<input type="checkbox"/>	Acquired brain injury
<input type="checkbox"/>	Low Vision/Blind
<input type="checkbox"/>	Medical condition
<input type="checkbox"/>	Neurological condition
<input type="checkbox"/>	Other disability:

Please indicate the details of any special needs you have that should be taken into account in your study program (for example wheelchair access, large print materials, or reading, writing, or numeracy difficulties etc.) and in order for AIB to support your special needs, please **attach** the relevant medical documentation attesting to your requirements.

7. Your Proposed Research with AIB (PhD, DBA and MMgt applicants only; GCRM applicants, go to section 9)

Please select the discipline(s) that best aligns with your research:	<input type="checkbox"/> Finance	<input type="checkbox"/> Marketing and Entrepreneurship
	<input type="checkbox"/> Human Resources	<input type="checkbox"/> Supply Chain and Operations Management
	<input type="checkbox"/> Other:	
Your proposed thesis/research project title:		
Your proposed methodology:		

Please provide a research project outline which sufficiently details your potential research (500 – 1,000 words). You can use the below or submit your proposal as a separate file:

8. Proposed Supervisors (PhD, DBA and MMgt applicants only)

Proposed Supervisors (<i>applications will not be considered unless potential supervisors have agreed</i>)	
1	
2	
3	

Statement of Support from proposed Supervisory Panel

All applicants must organise a statement of support from their proposed Supervisory Panel. This statement should be no more than 500 words and should be signed by all members of the proposed panel. It should outline alignment of the applicant’s research project outline with AIB’s research priorities and provide a clear indication of the level of support for the applicant’s project.

The statement of support is to be submitted directly to the Research Team by the proposed Principal Supervisor via email to rhdamissions@aib.edu.au. There is no specific template for this statement.

9. Financial Support

Please let us know your source of financial support:	
<input type="checkbox"/>	I am an Australian citizen or I am a New Zealand Special Category visa (SCV) holder or permanent humanitarian visa holder and meet the residency requirements, and I wish to use FEE-HELP loan to finance my course fees;
<input type="checkbox"/>	I am fully sponsored by my employer (please attach written confirmation from your employer)
<input type="checkbox"/>	I am a private student, self-funded
Name of person or organisation paying fee (for invoice purposes):	
Address of person or organisation paying fee (for invoice purposes):	
Telephone:	

10. Referees

Please provide **at least two** referees who would be able to support your research potential and/or professional experience. Provide your referees with the referee report form, or link, to be confidentially completed and received by the Research Team by the application close date.

Referee 1	
Title:	Name
Occupation:	
Work address:	
Work phone:	
Work email:	

Referee 2	
Title:	Name:
Occupation:	
Work address:	
Work phone:	
Work email:	

Referee 3	
Title:	Name:
Occupation:	
Work address:	
Work phone:	
Work email:	

11. Statistical Information

Please complete the following information which we are required to submit for statistical purposes:

a) Are you of Australian Aboriginal or Torres Strait Islander descent? <input type="checkbox"/> Yes, of Australian Aboriginal origin but not Torres Strait Islander origin. <input type="checkbox"/> Yes, of Torres Strait Islander origin, but not Australian Aboriginal. <input type="checkbox"/> Yes, both Australian Aboriginal and Torres Strait Islander Origin. <input type="checkbox"/> Non-indigenous – neither Australian Aboriginal nor Torres Strait Islander origin. If 'yes' above, would you like information on available cultural support? <input type="checkbox"/> Yes <input type="checkbox"/> No
b) What is the main language spoken at your home?

c) What is the highest educational attainment of your parents/guardians?	
Parent or Guardian 1	Parent or Guardian 2
<input type="checkbox"/> Postgraduate qualification (e.g. Postgraduate Diploma, Masters or PhD) <input type="checkbox"/> Bachelor degree <input type="checkbox"/> Other post school qualification (e.g. VET certificate, Associate degree or Diploma) <input type="checkbox"/> Completed Year 12 schooling or equivalent <input type="checkbox"/> Did not complete Year 12 schooling or equivalent <input type="checkbox"/> Completed Year 10 schooling or equivalent <input type="checkbox"/> Did not complete Year 10 schooling or equivalent <input type="checkbox"/> Do not know	<input type="checkbox"/> Postgraduate qualification (e.g. Postgraduate Diploma, Masters or PhD) <input type="checkbox"/> Bachelor degree <input type="checkbox"/> Other post school qualification (e.g. VET certificate, Associate degree or Diploma) <input type="checkbox"/> Completed Year 12 schooling or equivalent <input type="checkbox"/> Did not complete Year 12 schooling or equivalent <input type="checkbox"/> Completed Year 10 schooling or equivalent <input type="checkbox"/> Did not complete Year 10 schooling or equivalent <input type="checkbox"/> Do not know
d) What is the highest year of high school that you have finished? Please specify the year of completion.	
	<input type="checkbox"/> Year 12 in Year <input type="checkbox"/> Year 11 in Year <input type="checkbox"/> Year 10 in Year <input type="checkbox"/> Year 9 in Year <input type="checkbox"/> I completed high school overseas

e) Do you have work experience? <input type="checkbox"/> Yes <input type="checkbox"/> No			
If 'yes', please tick one that best aligns to your industry background:			
<input type="checkbox"/> Business or Commerce	<input type="checkbox"/> Science or Engineering	<input type="checkbox"/> Information Technology	<input type="checkbox"/> Health
<input type="checkbox"/> Public Sector	<input type="checkbox"/> Service Industries	<input type="checkbox"/> Small Business	<input type="checkbox"/> Other:

f) Do you have management experience? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, please summarise your most recent/significant management experience in the following table:	
Management Level	Number of Years
<input type="checkbox"/> Senior <input type="checkbox"/> Middle (<u>tick one</u>)	
<input type="checkbox"/> Senior <input type="checkbox"/> Middle (<u>tick one</u>)	

g) How did you hear about Australian Institute of Business ("AIB")?			
<input type="checkbox"/> Internet Search / Website	<input type="checkbox"/> Exhibition	<input type="checkbox"/> Information session	<input type="checkbox"/> Internet Advertising
<input type="checkbox"/> Referred.	By whom?		
<input type="checkbox"/> Radio Station.	Which station?		
<input type="checkbox"/> Newspaper.	Which paper?		
<input type="checkbox"/> AIB Supporter.	Which Supporter?		

12. Attachment Check-list

Please confirm that you have attached:
<input type="checkbox"/> CV
<input type="checkbox"/> Transcripts and Parchments (certified or colour scanned copies)
<input type="checkbox"/> Birth Certificate/Passport/Citizenship certificate (certified or colour scanned copies)
<input type="checkbox"/> Evidence of English language proficiency (if applicable) (certified or colour scanned copies)
<input type="checkbox"/> Research proposal (if not included in this application form) **For PhD, DBA & MMgt applicants ONLY
<input type="checkbox"/> If applicable, evidence of research output (e.g. patents, refereed research reports, journal publications, contract research, research theses)
<input type="checkbox"/> Subject exemption form (if applying for exemptions/credit)
Please confirm that you have requested the following:
<input type="checkbox"/> Referee reports (at least 2)
<input type="checkbox"/> Proposed Supervisory Panel letter(s) of support **For PhD, DBA & MMgt applicants ONLY

13. Terms of Condition

I have read the relevant Terms of Condition for the course I am applying to (available [here](#)).

14. Certification and consent

I, _____ of _____ confirm that the enclosed information is true and accurate.

I am applying to undertake a [Enter course name here](#) delivered by the Australian Institute of Business (AIB).

I hereby authorise AIB (or their authorised representatives) to make any inquiries deemed appropriate to any persons, institutions, colleges, Universities or the like to verify my previous work experience and/or qualifications.

Dated:

Signed: _____
(the above-named student)